

Covid-19

Taxi Assessment Candidate Guidelines

The following guidelines are derived from government advice and are for your and the assessor's health and safety whilst on taxi driver assessments. Please note that NHS guidelines and information are regularly updated and should be checked on a regular basis at:

<https://www.nhs.uk/conditions/coronavirus-covid-19/>

You should not attend a taxi assessments if ANY of the following apply:

- You, or anyone in your household, has been told they should isolate or is in a high-risk group.
- You, or anyone in your household, is showing any symptoms of Covid-19 such as a cough or high temperature, you will find a full list of symptoms at the above NHS link.
- You have been in contact with anyone showing symptoms. Consider whether you or they have had any symptoms of the virus within the last 7 days or have been in contact with someone who has within the last 14 days.

Please contact us on 0330 111 7230, at the earliest opportunity if you have any symptoms of Covid-19 and we will reschedule the assessment. If you fail to contact us and do not attend the assessment, you will lose your fee and will need to rebook and pay for another assessment.

PPE

The following PPE guidelines are not enforceable by Green Penny; however, we strongly advise you adhere to the guidelines for the health and safety of yourself and the assessor.

PPE required:

- Face covering – You must wear a face covering throughout the assessment process. If the covering is disposable, dispose of it safely and responsibly after the assessment. If you cannot wear a face covering for health reasons, please contact Green Penny to inform us of this.
- Antibacterial wipes/spray. Before the assessment, please thoroughly clean and sanitise all surfaces in your vehicle including door handles (inside and out) and seatbelt etc.
- Disposable gloves can be worn during the assessment.

Assessment precautions

- Whenever possible keep a safe distance (1 metre +) from the assessor, the assessor will not shake your hand.
- The assessor will clean his/her hands with hand sanitiser or soap and water before meeting you.
- Weather permitting, the vehicle's windows will need to be open during the assessment to allow some ventilation, avoid using the air conditioning if possible, however if it is used please turn off the recirculate function.

- You will not be asked to sign the declaration on the assessment report form, instead you will be asked to sign a separate declaration form which you will be asked to keep.

During the Assessment

- Avoid facing the assessor whenever possible.
- Try to avoid passing any items between you and the assessor. Do not pass any items between each other, such as pens, route diagrams etc.
- Always cover your face if you feel you are going to cough or sneeze.
- If you become unwell during the assessment, the assessor will consider if the assessment should be terminated.
- If you commit a serious or dangerous fault (or commit 10 or more driving faults) that would result in a fail, you will be directed back to the starting location. assessment conditions will continue until you return to the starting location, where the assessment will be ended and a debrief offered.

After the assessment

- Wash your hands with soap and water or use hand sanitizer/gel.
- Shower or bath as soon as possible.
- Wash your clothes (and face covering if applicable) as soon as possible, following NHS clothes and cloth face covering washing guidelines.
- Public Health England (PHE) household guidance on the disposal of waste that could be infected with COVID-19 states that you must securely store any PPE waste in disposal rubbish bags. You must place these bags in another bag. You must tie this bag securely and keep it separate from other waste. This waste must be set aside for at least 72 hours before being put in the usual external household bin for non-recyclable waste.

If you have any questions regarding this information, please call us at the earliest opportunity on 0330 111 7230

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www.greenpenny.co.uk